



MAHENDRA ENGINEERING COLLEGE

(Autonomous)

Accredited by NAAC 'A' Grade & NBA Tier-I (WA) UG: CSE,ECE,EEE
Mahendhirapuri, Mallasamudram, Namakkal Dt. - 637 503.



INTERNAL QUALITY ASSURANCE CELL

Ref : MEC/IQAC/Composition/2023-24/01

18.09.2023

The Internal Quality Assurance Cell is reconstituted with the following members

S. No	Name	Designation / Address	Role of IQAC
1.	Dr.R.V.Mahendra Gowda	Principal	Chairperson
2	Dr. V.Shanmugam	Dean/SMS	Member
3	Dr.N. Viswanathan	Controller of Examinations	
4	Dr.M.Kannan	HoD-CSE	
5	Dr.M.Srinivasan	HoD-Mech	
6	Dr. R. Uthirasamy	HoD-EEE	
7	Dr.T.Jesudas	HoD-MCT	
8	Dr.S.Raju	HoD-IT	
9	Dr.KR. Kalphana,	HoD-Agri	
10	Dr.R.Jayakumar	HoD-MCA	
11	Dr. Sunil	HoD-MBA	
12	Dr.C.Vigneshwaran	HoD-Pharma	
13	Dr. V.Dhineshkumar	HoD – Food Tech	
14	Dr.N. Vinothkumar	HoD – Chemical	
15	Dr.J.Kavitha	HoD-English	
16	Prof.K.Shanmugam	HoD-Maths	
17	Dr.T.Shanmugavel	HoD-Physies	
18	Dr.P.Dhanakodi	HoD-Chem	
19	Dr.R.Samson Ravindran	Executive Director	Management Representative
20	Mr.B.Ramesh	Finance Officer	Administrative Officer
21	Dr.S.Umashankar	Nominee from Local Society	Nominee from Local Society
22	Ms.S.Kiruthika	Third year – B.E. Agricultural	Student
23	Dr.Sakthivel Murugan	Professor, SSN College of Engineering	Alumni
24	Dr.A.Narendra Kumar	Manager, Hexavarsity	Member from Industries
25	Mr.P.Thirunavukarasu	Sr.Manager , WIPRO Technologies, Chennai	
26	Dr. C.T.Sivakumar	Executive Officer	Director IQAC
27	Dr. C.Dhavamani	HOD-Aero	IQAC Secretary / Coordinator
28	Dr.K.Vidhya	HoD-Civil	


Director IQAC 18/9/23


Chairperson IQAC 18/9/23



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Internal Quality Assurance Cell -IQAC

MEC/IQAC /Meeting/2023-24/01

Date:14.09.2023

CIRCULAR

Sub : IQAC Meeting – Intimation to the members –Reg

The Internal Quality Assurance Cell, (IQAC) meeting is to be held on 18.09.2023 in Board Room at 11.00 am. All the members are requested to attend the meeting. The agenda for the meeting is as follows:

AGENDA:

1. Reconstitution of IQAC
2. Discussion on academic audit report 2022-23 and action plan
3. Any other matters


Director IQAC 14/9/23


Chairperson IQAC 14/9/23

For Kind Information:

Honourable Chairman

Managing Directors

Information to :


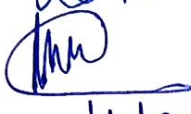

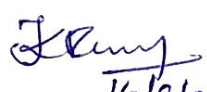
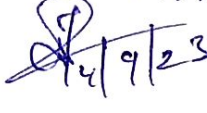
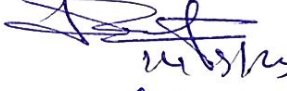
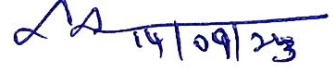


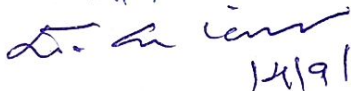


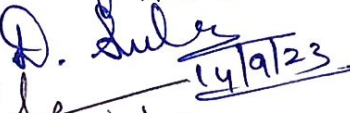
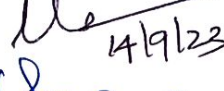

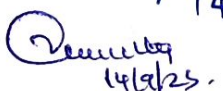


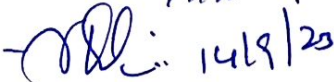
Executive Director

copy to : IQAC, MEC office

Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File

1. Dr. C. DHAVAMANI -  14/9/23
2. Dr. K. VIDHYA -  14/9/23
3. Dr. A. Neela Madhuvani -  14/9/23
4. Dr. KR. Kalphana -  14/9/23
5. Dr. J. Kavitha -  14/9/23
6. Dr. R. Uthirasaay -  14/9/23
7. Dr. S. ASOKKUMAR -  14/09/23
8. Dr. P. DHANA KODI -  14/9/23
9. Dr. T. Shanmugavel -  14/9/23
10. Dr. C. T. SWAKUMAR -  14/9/23
11. Dr. V. Dhineshkumar -  14/9/23
12. Dr. C. Vigneshwaran -  14/9/23
13. Dr. D. Subramanian -  14/9/23
14. Dr. M. Srinivasan -  14/9/23
15. Mr. K. Shanmugam -  14/9/23
16. Dr. Vinokumar. N -  14/9/23
17. Dr. M. KANNAN -  14/9/23
18. Dr. R. JAYAKUMAR -  14/9/23
19. Dr. T. Jeyadas -  14/9/23



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MINUTES OF THE MEETING

ACTION PLAN BASED UPON ACADEMIC AUDIT REPORT (2022-23)

MEC/IQAC/Meeting/2023-24/01/Minutes

Date: 18.09.2023

The IQAC meeting was held on 18.09.2023 in Board Room at 11.00 AM

1. The Director – IQAC welcomed the members and presented the action taken report of the previous IQAC meeting
2. IQAC chairperson discussed about the points suggested for improvement in academic audit report 2022-23 by External Peer Committee and action plan has been prepared as below.

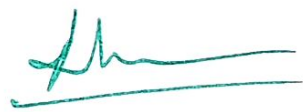
Sl. No	Points discussed	Target Date/Duration	Responsibility
1	<p>Students are given good training and placements and it may further be improved.</p> <p>To improve the students skills for industry needs, It is planned to organize training for:</p> <ol style="list-style-type: none">1. Quantitative Aptitude and Problem Solving Skills for III semester students.2. Numerical, Logical and Visual Reasoning Skills for IV semesterstudents.3. Java Programming for IV semesterstudents.4. Interpretation, Analysis and Critical Reasoning Skills for V semesterstudents.5. Advanced Java Progamming for V semesterstudents.	ODD and Even Semesters	All HoDs, Dean and Training and Placement Officer
2	<p>Faculty members with Ph.D can be encouraged to register as Supervisors.</p> <p>The principal advised the faculty members with Ph.Dto publish papers in Annexure I journal as per the guidelines of Centre for Research, Anna University, Chennai to apply for the Ph.D supervisor recognition.</p> <p>The college is providing incentive to faculty member for publication of papers in reputed journal wide policy for promoting research.</p>	31.12.2023	Faculty members with Ph.D degree
3	<p>Students may be motivated to prepare for GATE and Competitive Exams.</p> <p>It was discussed in the IQAC meeting that Dr.Y.Shantharam Associate Professor in Civil Engineering will coordinate the GATE coaching classes and Mr.PS.KarthikKumar Assistant</p>	ODD and Even Semesters	Dr.Y.Shantharam, Mr.PS.KarthikKumar and HoDs

	Professor in Aerospace department to coordinate the training for competitive exams through MTrACE.		
4	<p>More funded project proposals may be submitted in future.</p> <p>It was discussed that the faculty members with Ph.D shall prepare project proposals in emerging areas and may be submitted to various funding agencies seeking grant.</p>	ODD and Even Semesters	All faculty members with Ph.D
5	<p>Students' skill development programme by Industry may be improved.</p> <p>It is planned to organize:</p> <ul style="list-style-type: none"> • Training is been organized in Formwork Engineering by L&T Construction through L&T EduTech for 25 nos of Final Year Civil students. • Graduate Training Program by L&T EduTech for 288 nos of Final Year students of all branches. • Microsoft power BI Training by Honeywell and ICT Academy for 100 nos of Final Year students. • Infosys AI Master webinar by Infosys 100 students participated. • Training by HaritaTechservfor 51nos of Final Year students. • Training by Desaot Engineering Services for 53 nosof Final Year students. • Training by TANCAM for 85nos of Final Year students. 	ODD and Even Semesters	Dean, HoDs and Training and Placement Officer
6	<p>Alumni Interaction and membership may be improved.</p> <p>It is proposed to organize Alumni Association meeting in the second week of September and try to create more awareness among alumni to register through online portal. URI link: https://alumni.mahendra.org/. An overseas alumni meeting is planned during Nov/Dec 2023.</p>	Academic year 2022-23	HoDs and Alumni Association Coordinator Dr.S.Raju
7	<p>Improve IPR Activities.</p> <p>Principal advised the faculty members to discuss with students on innovative ideas, prepare patent applications and file patents online in the Patent Office Chennai website. Fees for filing and early publication of the patents will be borne by the College.</p>	Academic year 2022-23	Dr.S.Sumathi Research Coordinator and HoDs
8	<p>Encouragefaculty members to pursue Ph.D.</p> <p>Principal informed that the faculty members are encouraged to register for Ph.D immediately after joining the college even without any experience. HoD's are informed to motivate the faculty members to apply for Ph.D registration as and when the Anna University announces Ph.D registration.</p>	Academic year 2022-23	All HoDs

9	<p>More startup idea must be encouraged among the students. It is planned to organize Seminar/Workshop to encourage the students to go for start ups.</p> <ol style="list-style-type: none"> 1. Awareness on Startup 2. Intellectual Property Rights (IPRs) and IP Management For Start Up <p>Students with novel ideas are encouraged to apply through MSME Hackathon seeking grant for incubation.</p>	Academic year 2022-23	All HoDs
10	<p>Students can be motivated to participate in Project and coding competitions. It was discussed that all Departments shall organize project exhibition and Coding/Hackathon competition to enhance students learning and practical skills. It is proposed to organize CATCH(C- Communication, A- Aptitude, T- Technical, C-Coding, H- Hackathon) event to encourage more students to participate and win prizes.</p>	Academic year 2022-23	All HoDs
11	<p>More workshops can be organized for students to motivate them to become entrepreneurs. It is planned to organize the following workshops to motivate the students to become an entrepreneur.</p> <ol style="list-style-type: none"> 1. Do you want become an Employee or Employer 2. Entrepreneurship skill attitude and behaviour Development 3. Innovation and Entrepreneurship outreach program for community 	Academic year 2022-23	HoD MBA and HoDs

The meeting ended with the vote of thanks by IQAC – Director.


Director IQAC 18/09/23


Chairperson IQAC 18/09/23

- Copy to all HoDs and Criteria coordinators for information and needful action
- Copy to file



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

MEC/IQAC/Meeting/2023-24/01/Minutes

Date : 18.09..2023

The IQAC meeting was held on 18.09.2024 in Board Room at 11.00 AM

Members present :

Sl.No.	Name	Designation / Address	Role of IQAC	Signature
1.	Dr.R.V.Mahendra Gowda	Principal	Chairperson	
2.	Dr.V.Shanmugam	Dean/SMS	Member	
3.	Dr. C.T.Sivakumar	EO	Director IQAC	
4.	Dr.N.Viswanathan	COE	Member	
5.	Dr.V. Aroulmoji	Director R&D	Member	
5.	Dr. C.Dhavamani	HOD-Aero	Cordinator IQAC	
6.	Dr.K.Vidhya	HoD-Civil	Cordinator IQAC	
7.	Dr.M.Srinivasan	HoD-Mech	Member	
8.	Dr. R. Uthirasamy	HoD-EEE	Member	
9.	Dr.M.Kannan	HoD-CSE	Member	
10.	Dr.T.Jesudas	HoD-MCT	Member	
11.	Dr.S.Raju	HoD-IT	Member	
12.	Dr.D.Subramaniam	HoD-Aerospace	Member	
13.	Dr.KR. Kalphana,	HoD-Agri	Member	
14.	Dr.S.Asokkumar	HoD - MBA	Member	
15.	Dr.R.Jayakumar	HoD-MCA	Member	
16.	Dr.J.Kavitha	HoD-English	Member	
17.	Mr.K.Shanmugam	HoD-Maths	Member	

Director IQAC 18/9/23

Chairperson IQAC

